

## EKKLESIYAR YAN'UWA A NIGERIA (EYN PROJECT)

### CALL FOR THE EXPRESSION OF INTEREST FOR THE SUPPLY OF GOODS, SERVICES AND WORKS IN BORNO STATE

EYN Projects is a non-profit, non-governmental organization that has been in existence for more than 15 years with their Head office in Maiduguri. We implement a variety of humanitarian and developmental aid projects in Borno, Yobe and Adamawa. As an organization, we respect and believe in the infinite worth of every individual. This is demonstrated through our humanitarian aid and developmental services provided to communities affected by Insurgency in Northeast Nigeria which are all geared towards reducing vulnerability and making a positive impact in these communities.

We are currently updating the list of suppliers providing the following goods/services/works. Interested eligible vendors are invited to apply for prequalification, indicating the category of goods, works or services they wish to apply for. Vendors intending to apply for more than one category should clearly state this in their 'Application for Vendor Prequalification' document.

1. Supply of food items
2. Supply of non-food items
3. Provision of catering services
4. Supply of recharge cards
5. Security services
6. Vehicle rental services
7. Hotels, halls, and conference facilities
8. Provision of internet services and equipment
9. Cash vendor
10. Supply of fuel (Petrol, diesel, engine oil)
11. Office furniture (Desks, office chairs, filing cabinet, etc.)
12. ICT/Office equipment
  - Computer desktops
  - Printers
  - Laptops
  - Computer accessories (Batteries, Mouse, Power adaptor, Keyboard, etc.)
  - Office safe, etc.
13. Office consumables/general supplies
  - Flip chart
  - Printing papers
  - Pens
  - Punching machine
  - Staples
  - Printer cartridges
  - Sticky notes
  - Paper holding trays
  - White board
14. Printing services
  - Staff IDs
  - Envelopes
  - Binding of training manuals
  - Others (T-shirts, Banners, Stickers, Jackets, Caps, ID Straps, etc.)
15. Provision of maintenance services

- Car Mechanic/maintenance
- Tricycle mechanic/maintenance
- Generator mechanic/maintenance
- Air condition
- General office/guest house maintenance
- Other maintenance

16. Construction works

- Borehole drilling
- Safe space construction/renovation
- Supply of building materials
- Materials/equipment for sanitation facilities, etc.

17. Health Management Organizations (HMOs)

Pre-qualification will be based on meeting the minimum criteria regarding the applicant's legal status (registration, demonstrate tax compliance, etc.), experience, personnel and financial position as demonstrated by their responses where applicable accordingly

You should submit a detailed proposal/profile indicating the lot(s) under which you want to be prequalified, on or before **21 June 2021 (04:00pm Maiduguri Time)**. Envelopes must be clearly marked "Application for Vendor Pre-qualification".

Applications for pre-qualification can be submitted online via email to [procurements@eynprojects.org](mailto:procurements@eynprojects.org) OR in one original copy in a sealed envelope, hand-delivered to our branch office:

EYN PROJECTS OFFICE,  
NO.4, OFF AGAJA ROAD, OLD GRA,  
MAIDUGURI,  
BORNO STATE.

Potential vendors must fill in their details in the Pre-qualification register at the submission point before depositing their application.

**NOTE: EXISTING PRE-QUALIFIED VENDORS ARE FREE TO REAPPLY FOR ANY LOT(S).**